

# BLETSOE PLAYING FIELD STEERING GROUP

## TERMS OF REFERENCE 2017

1.1 Group name; The Lady Smockers

1.2 Group sub name; Bletsoe Playing field steering group

1.3 Members include; George Baxter, Dave Dyer, Nicky Dyer, Adrian Fett, Maggie Smith, Paul Vine, Trish Vine.

1.4 Membership; Automatic to all residents of Bletsoe Parish aged 18 or over.

1.5 Boundary; All Bletsoe Playing Field

1.6 Scope of work - inclusions; The playing field green spaces. Not just wildlife. Includes all of the playing field and related activities such as wildlife, recreational and functional activities and zones. For example, includes but not limited to, the hedgerows, football pitch, grass cutting of the field, wildflower zone and the pond. Scope of works also includes engaging with PC to better understand how the playing fields long term plan can connect with the village neighbourhood development plan (NDP). Conversely, the steering group is to be consulted when the NDP impacts the playing field.

1.7 Scope of work - exclusions; The village hall, car park, kids play area, hard standing basketball court and any existing insurance and health and safety responsibilities.

1.8 Objectives; Development and management of a long term plan for the above area for the entire village to enjoy while maximizing habitat for bees, butterflies, birds, wildflowers and other wildlife.

1.9 Decision making - Overarching decisions to be approved by Parish Council by agreeing to the groups ToR, which will be reviewed by the group annually. Any fundamental changes need to be agreed by the PC. Day to day decisions are to be made by the group or person responsible for a given task. Decisions at a group level are made through consensus. However, if consensus cannot be reached a vote shall take place that requires a simple majority.

1.10 Communication with the Parish Council; The steering group will send a representative to each PC meeting to answer questions, if needed and called upon. The steering group will establish a route to bring decisions to the PC.

1.11 Communication with Parish members – Parish members kept up to date about progress and volunteer opportunities via community communications infrastructure. Specific events or volunteer days will also be posted on community notice boards and pamphlets delivered to houses.

1.12 Guiding principles – 1. For every one hour talking we must have at least 2 hours “doing” as nature doesn’t wait for committees. 2. Reduce maintenance tasks where ever possible through good design and planning.