

BLETSOE PARISH COUNCIL

I hereby summon you to attend a meeting of Bletsoe Parish Council on Thursday 29th May at 7:30pm at the Village Hall

A G E N D A

<u>Item</u>	<u>Documentation</u>
1. Election of Chairman	
2. Declaration of acceptance of office	
3. Election of Vice-Chairman	
4. Apologies for Absence	
5. Declarations of interest	
6. To approve the minutes of previous meeting held on Monday 17 March 2014	Written
7. Matters arising from minutes	
8. Public Open Session (15 minutes)	Oral
9. To allocate areas of responsibility within the Parish Council	Oral
10. To nominate a new trustee for the Town Close Charity	Written
11. To note the Yearly Play Inspection report and approve any recommendations	Written
12. Planning - to note the report and comment on any new planning applications received	Written
13. To receive an update regarding the Neighbourhood Development Plan	Oral
14. Financial matters: (i) To approve the insurance renewal premium with Aviva and consider entering into a Long Term Agreement (ii) to approve the accounts for payment (iii) to note the annual spend against budget (iv) to approve the Annual Return for 2013-14 (v) to approve the Statement of Governance for 2013-14 (vi) to approve the Internal Audit for 2013-14 (vii) request for funding from St Mary's Church, Bletsoe for repairs to churchyard wall	Written
15. To note the Clerk's report	Oral
16. Parish Concerns	Oral
17. Date of Next Meeting – Monday 21 st July	

A Southern, Clerk
23rd May 2014