

BLETSOE PARISH COUNCIL

I hereby give notice of the Annual Meeting of Bletsoe Parish Council on
Monday 9th May 8:15pm to be held at the Village Hall

AGENDA

	<u>Documentation</u>
1. Election of Chairman	Oral
2. Declaration of acceptance of office	Written
3. To consider any requests for dispensations/renewal of current dispensations	
4. Apologies for Absence	Written
5. Declarations of interest	
6. To approve the minutes of previous meeting held on Monday 7 th March 2016	
7. Matters arising from minutes	Written
8. Public Open Session (15 minutes)	
9. To allocate areas of responsibility within the Parish Council	Oral
10. (i) To review the council's policies: <ul style="list-style-type: none">• Code of Conduct• Standing Orders• Financial Regulations• Risk Assessment (ii) To consider adoption of a complaints policy	Written
11. To confirm the appointment of Jamie Hassall as trustee to the Town Close Charity	Oral
12. To approve costs for hedgelaying works for the Parish Field	Oral
13. To note the Yearly Play Inspection report and approve any recommendations	Written
14. Planning - to note the report and comment on any new planning applications received	Written
15. To receive an update regarding the NDP	Written
16. Financial matters: <ul style="list-style-type: none">(i) To note the insurance renewal premium with Aviva(ii) to approve the accounts for payment(iii) to approve the Statement of Governance for 2015-16(iv) to approve the Annual Return for 2015-16(v) to note the Internal Audit report for 2015-16 and any recommendations arising(vi) To consider the effectiveness of the internal audit and the parish council's system of internal controls	Written
17. To note the Clerk's report	Written
18. Parish Concerns	Written
19. Date of Next Meeting – Monday 4 th July	Oral

A Southern, Clerk
2nd May 2016