

BLETSOE PARISH COUNCIL

I hereby summon you to attend the Annual Meeting of Bletsoe Parish Council on Monday 22 May 8:00pm to be held at the Village Hall

AGENDA

	<u>Documentation</u>
1. Election of Chairman	Oral
2. Declaration of acceptance of office	Written
3. Apologies for Absence	Written
4. Declarations of interest	
5. To approve the minutes of previous meeting held on Monday 6 th March	
6. Matters arising from minutes	Written
7. Public Open Session (15 minutes)	
8. To allocate areas of responsibility within the Parish Council	Oral
9. To confirm the appointment of Jean Jeavons as trustee to the Town Close Charity effective from May 2017 – May 2020	Oral
10. To receive a report from the Lady Smockers	
11. School Transport Policy for 6 th Formers – to consider a response to Bedford Borough Council	Written
12. Planning –	Written
(i) to note the report and consider any new applications	
(ii) to consider a response to the Local Plan 2035	
13. To receive an update regarding the NDP	Written
14. Financial matters:	Written
(i) To note the insurance renewal premium	
(ii) To approve the accounts for payment	
(iii) To approve the Statement of Governance for 2016-17	
(iv) To approve the Annual Return for 2016-17	
(v) To note the Internal Audit report for 2016-17 and any recommendations arising	
(vi) To consider the effectiveness of the internal audit and the parish council's system of internal controls	
15. To note the Clerk's report	Written
16. Parish Concerns	Written
17. Date of Next Meeting – Monday 3 rd July	Oral

A Southern, Clerk
11th May 2016